

Draft Minutes
Community Outreach Committee Meeting

November 12, 2015

1. Call to Order:

The Community Outreach Committee was called to order at 5:00 p.m. by President Gustafson. In attendance were:

- Committee members: President Gustafson and Vice President Le
- Staff: Keith Van Der Maaten and Paula Riso
- Public members: none

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Approve the Draft Minutes of September 10, 2015:

On motion by Vice President Le, seconded by President Gustafson, the minutes were unanimously approved.

4. Discuss Outreach Plans for 2015-2016:

Mr. Van Der Maaten stated that the RFP for a Public Relations firm had been circulated and that the Board would be selecting a firm at the December 21st Board meeting.

5. Identify Agenda Items for the Next Committee Meeting and Set Date:

Vice President Le suggested reviewing the proposals at the next meeting on December 10th to provide feedback to the Board on the December 21st Board meeting. The next meeting date was set for December 10, 2015. President Gustafson suggested scheduling the meetings to start at 10 minute intervals.

6. Committee Member Comments:

No comments.

7. Adjournment:

Meeting adjourned at 5:12 p.m.